

**Cathedral of Mary Our Queen**  
**Stewardship Ministry Committee**

March 30, 2010

Present – 8:00 AM - Armstrong Parish Center:

Msgr. Jarboe, Norm Brubeck, Marjorie Brubeck, Maureen Costello, Jay Brooks, Tom Maronick, Frank Knott, Patrick Rosello, Don Arnold, Jason Jones, Louise Senft, Gary Wirth, Jay Merwin, Mary Miller, Susan Brennan, Sheila Peter, Sara Trenergy, Helen Hiser, Jenny Lijoi, Tom Kinstle, Kate Ratcliffe Hoch, Carl Eastwick, Dave Willis, Sam Hoyle, Bill Baird, Patrick Ring.

Msgr. Jarboe led an opening prayer.

Minutes from January meeting were approved.

Rector's Comments:

- In order to create greater “interest” in and amongst the Parish, we must know who is in the Parish and ask them “What can we do for you?”
- Continue to clarify what Stewardship is about – not just treasure, but time and talent
- Keep looking for greater Parishioner involvement, new blood for committee/Ministry work
- A Parish Census is an appropriate vehicle to be supplemented and accessed by the other Ministries
- Stewardship Ministry is appropriate to take the initiative on this emerging human capital effort
- Focus on what we want to **accomplish**; align what we **do** with that

Updates on Old Business:

- Website page for password-protected Stewardship Ministry communications
  - Terry Modica (WebMaster, along with POR as student) has explored a beta version of Google “Wave” for sharing of documents and files and conversations restricted to invited parties – online and at the convenience of each. A virtual meeting space, where business could be done without the need to meet face to face. The Committee today agreed that log-in and password requirements should not constrain further exploration on implementing Wave.
- Meeting schedule – all agreed (today) to meet the last Tuesday of every other month at 8:00AM

New Business:

- Distributed a list of all known committees (and members) for which Stewardship Ministry will provide a voice on Pastoral Council - Development Committees (School and Parish); Preservation Trust; Queens Counters; CASPA; Facilities and Maintenance; Archbishop's Annual Appeal; and Finance Committees (School and Parish)
- Human Capital Project – building upon energies from 50<sup>th</sup> Anniversary, Development Committee to re-form
- Project Purposes: 1) Parish Census; 2) Development; 3) Vendor/Goods and Services Directory; 4) Interest Inventory; 5) Parish Directory
  - Vendor List
    - Who/which organizations provide services to the Parish Community (at discount or not, advertise, etc.) – to be assembled and made available to Parishioners to consider working with “family”; what other criteria should be considered?
    - Build out into a Parish Directory – who is here, what talents, interests, etc. Campaign energized many parishioners;
    - Task force – Susan Brennan, Sheila Peter, Norm Brubeck, Louise Senft and Dave Willis
  - Census – Parish Community
    - Build out on Msgr. Jarboe's mission to get to know the Parish community

- Who are we serving? What information needed, approach, distribution and access to be considered by a task force – to be integrated into ParishSoft software
- Kate Ratcliffe Hoch, Sara Trenery, Norm Brubeck, Jay Merwin, Sheila Peter, Tom Maronick and Dave Willis as task force
- Task force groups will meet and provide recommendations and timelines
- Volunteer coordination/management, development and training will be the next important project;
- The Technology Committee (per Frank Knott) will assign a team to support the efforts of both task forces on these projects. Theresa Burke will act as liason.

Next Meeting: Tuesday, May 25, 2010 – 8:00 AM