

Cathedral of Mary Our Queen
Stewardship Ministry Committee
May 25, 2010

Present – 8:00 AM - Armstrong Parish Center:

Msgr. Jarboe, Norm Brubeck, Marjorie Brubeck, Maureen Costello, Tom Maronick, Frank Knott, Patrick Rossello, Jay Merwin, Mary Miller, Susan Brennan, Sheila Peter, Sara Trenery, Helen Hiser, Tom Kinstle, Mike Skinner, Julie Cain, Carl Eastwick, Dave Willis - Chair, Patrick Ring.

Msgr. Jarboe led an opening prayer.

Minutes from March meeting were approved.

Rector's Comments:

- Reviewed the Pastoral Council's first annual Nominating Process that produced 5 new Members
- Reviewed the upcoming departures from staff and the Rectory and the expected new residents

Updates on Old Business:

- Vendor List Project – two focused priorities agreed to:
 - List of known resources for use of Ministry committees and efficiencies for project management
 - Begin to capture talents and skills of vendors/parishioners for use within the Parish by the clergy and parish leadership
 - Subsequently and as a separate issue, we will consider if and how to make the information available to the Parish at large
 - A FAQ list to be compiled by Msgr. Jarboe (please submit input on issues raised in Susan's handout to susanbrennan721@verizon.net)
- Human Capital Project
 - Discussion on latest draft of Census for registered “non-givers”
 - Msgr. to craft a cover letter and make certain modifications to the one page document that was circulated and discussed
 - All to be ready for an early June mailing. Frank Knott will ask Theresa Burke to coordinate how to allow the Census to be completed online in addition to return mail
 - The Broader Parish Census for Time Talent and Interests (form and content) will be subject of the next meeting of the Census sub-committee

Discussion:

- Development Update
 - Review of EFT and its importance to the Parish
 - Collection calendar circulated
 - Parish Budget FY 2011 to be circulated in summary form after June approval by Finance Committee
- Meeting schedule – 2010/2011 – Last Tuesday of every other month at 8:00 AM
 - August 31, 2010
 - October 26, 2010
 - December 28, 2010
 - February 22, 2011
 - April 26, 2011
 - June 28, 2011